



*Lyon Soil & Water Conservation District*  
1424 E. College Drive, Suite 600  
Marshall, MN 56258

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**MINUTES OF REGULAR BOARD OF SUPERVISORS MEETING**  
**Lyon Soil & Water Conservation District**  
**Tuesday, August 4, 2023 – 4:00 P.M.**

**Call to Order:** Meeting called to order at 4:00 P.M.

**Pledge of Allegiance**

**Roll Call**

**Supervisors Present:** Laleman, Prairie, Meulebroeck & Deutz

**Others Present:** Giles, Biren, Cauwels, & Crowley

**Absent:** Lanoue, Snyder, Olson

**Identify Any Conflicts of Interest:** None

**Approve Agenda** – Approve agenda with addition of g. Management Representation Letter – Peterson Company, Ltd. Audit – Handout and Approval and h. ReLeaf Community Forestry Grants & Shade Tree Program Bonding Grants – Handout and Approval and i. 15/23 – Janet Baron – Dam Repair/Grade Stabilization- Contract Approval. j. Approval for Meulebroeck to sign RCRC Joint Powers Agreement – Approval Motion by Prairie, 2<sup>nd</sup> by Laleman to approve the agenda. All in favor, motion carried

**Approve July 12, 2023 Minutes**

Motion by Meulebroeck, 2<sup>nd</sup> by Prairie to approve July 12, 2023 Minutes. All in favor, motion carried.

**Financial Reports** - Cauwels presented Financial Reports

**Business**

**A. GBERBA Update** – Handout with new information for MAWQCP for July 2023.

**B. No-Till Drill – Discussion, Updated Quote and Approval** – Giles and Biren visited New Hope, MN on July 28<sup>th</sup> to view the no-till drill. A new quote was received in the amount of \$40,850.92 which is \$6,437.00 increase from original quote. The increase is due to additional add-ons and features, but is better than purchasing the add-on's individually. Quotes from Great Plains/Titan Machinery-Marshall came in at \$60,403.16 for the same sized equipment. For 3' smaller equipment from Great Plains is priced at \$50,670.16. Quote from John Deere was not a no-till drill and isn't compatible to plant native grasses. That equipment quote was \$21,500.00. Motion by Prairie 2<sup>nd</sup> by Meulebroeck to approve purchasing no-till drill from Truax, New Hope, MN in the amount of \$40,850.92. \$25,000.00 will be from 2021 Local Capacity. \$15,850.92 will be from and then freight is additional, but amount not included in total quote. Will be brought to capital purchasing committee. All in favor, motion carried.

**C. #13/23 – Delores Anderson – Well Sealing – Handout and Approval** Motion by Prairie 2<sup>nd</sup> by Laleman to approve to approve the Well Sealing Voucher for #13/23 in the amount of \$500.00 which is 50% up to \$500.00 per Well Sealing Policy. Total amount of the sealing was \$1,090.00 for a 124', 3" well. All in favor, motion carried.

- D. #13/23 – Allan Telste – Water & Sediment Control Basin – Handout and Approval** Motion by Meulebroeck, 2nd by Laleman to approve the Water & Sediment Control Basin & Underground Outlet for #13/23 in the amount of \$8,525.25 which is 75% of the total of \$11,367.00. Landowner amount is \$2,841.75. \$8,525.25 will be out of 2023 State Cost Share. All in favor, motion carried.
- E. Grant Proceed Disbursal Agreement between Des Moines River Watershed Partnership & Lyon Soil & Water Conservation District** – This grant proceed disbursal agreement is entered into between Des Moines River Watershed Partnership and Lyon Soil & Water Conservation District (member). Member may request disbursal of BWSR grant funds by submitting a written request to DMRWP accompanied by sufficient documentation supporting the same. Motion by Prairie, 2<sup>nd</sup> by Laleman to sign the agreement. All in favor, carried.
- F. #14/23 – Louis Claeys – Grassed Waterway – Handout and Approval.** Tabled until September Meeting.
- G. Management Representation Letter – Peterson Company, Ltd. Audit – Handout and Approval** - Presented Management Representation Letter to the SWCD Board. Motion by Meulebroeck, 2nd by Laleman to approve Vice-Chairman Detuz to sign Management Representation Letter in Chairman Lanoue’s absence. All in favor, motion carried.
- H. ReLeaf Community Forestry Grants & Shade Tree Program Bonding Grants – Handout and Approval** - Grants through DNR urban community forestry. The 2023 Legislature provided over \$25 million in grant funding that will be rolled out over the next few years to create resilient urban forests and encourage the inventory, planting, assessment, maintenance, improvement, protection and restoration of trees and forest resources. Applicants can request a maximum of \$500,000 in funding from each grant. There is no minimum request or matching funds requirement. There will be an in-person informational session on August 15 at the Red Baron Arena in Marshall. Motion by Prairie, 2<sup>nd</sup> by Meulebroeck for both grants and send staff to informational meeting. All in favor, motion carried.
- I. #15/23 – Janet Baron – Dam Repair/Grade Stabilization- Contract Approval** - Project was originally brought to the board at the August 16, 2022 meeting. Area II River Basins asked for 15% cost share from SWCD for total of \$6,520.15. 75% from Lyon County Buffer Enforcement funds for \$32,600.76 with 10% from Janet Baron, \$4,346.77. Total project is \$43,467.68. Motion by Meulebroeck, 2<sup>nd</sup> by Laleman to approve 15% cost share in the amount of \$6,520.15 to be taken out of 2023 Local Capacity Funds. All in favor, motion carried.
- J. Approval for Meulebroeck to sign RCRC Joint Powers Agreement – Approval** – Motion by Laleman 2<sup>nd</sup> by Prairie to approve Meulebroeck to sign RCRC Joint Powers Agreement. All in favor, motion carried

**District Technician – Luke, Courtney and Blake** – Giles spoke with Master Gardners about Pollinator Projects with City of Marshall and is working on becoming a certified Tree inspector.

**District Report – John** – Lyon County Fair is here and staff will be attending daycare days. Working with ISG on redetermination of benefits for CD 12. Committee meeting on Solar Farms and policy for end-of-life for dismantling of wind or solar energy. Minimum of \$250,000 cash for decommissioning with additional funds for extra mW.

**District Conservationist – Kelly Heather** – Kelly accepted acting position for Assistant State Conservationist for Programs, so she will be working that position until early November. Jeff Berens will be acting as Team Lead for team Marshall. Hailey Caron is now full time soil conservationist in Marshall FO. She started in Mid-July. Eddie who was full time soil conservationist in Ivanhoe and sometimes Marshall left for Florida position last month. CSP and EQIP money keeps trickling in. Lyon County just received more funding for a CSP application on 8/7/2023. EQIP payments have started, CSP will start soon this fall.

**Pheasants Forever – Brock Boerboom** – Conservation plans are being completed. There is a new easement enhancement program for bees & insects (handout).

**Committee Reports**

- **RCRCA** – November 2, 2023 RCRCA Annual Meeting. Letter of support for BWSR.
- **Area II River Basins** – Pay increase of 2% from County. Pioneer Public TV film on Lake Redwood Dredging. Duane Hansel will be retiring.
- **Area V** – November 16th
- **SW Prairie TSA Meeting** - No meeting, one in early September
- **Park & Rec** - No meeting
- **Yellow Medicine Watershed** – No meeting
- **One Watershed One Plan (Yellow Medicine)** – Policy meeting at 9 on 8-14-23
- **One Watershed One Plan (Des Moines)** – No meeting
- **One Watershed One Plan (Cottonwood – Middle MN)** – No meeting
- **One Watershed One Plan (Redwood)** - No meeting
- **County** – County Fair

Meeting adjourned at 5:15 p.m.

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Lyon SWCD Board Chair Signature

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Attest by Board Member

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Date

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Date