



*Lyon Soil & Water Conservation District*  
1424 E. College Drive, Suite 600  
Marshall, MN 56258

Phone: 1-507-532-8207 #3  
WEB: [www.lyonco.org](http://www.lyonco.org)

**MINUTES OF REGULAR BOARD OF SUPERVISORS MEETING**  
**Lyon Soil & Water Conservation District**  
**Tuesday, October 19, 2021 – 7:00 P.M.**

**Call to Order:** Meeting called to order at 7:10 P.M.

**Roll Call**

**Supervisors Present:** Deutz, Prairie, Meulebroeck, Laleman

**Others Present:** Olson, Biren, Crowley and Cauwels

**Absent:**

**Identify Any Conflicts of Interest:** None

**Approve Agenda** –Motion by Deutz, 2<sup>nd</sup> by Laleman to approve the Agenda. All in favor, motion carried.

**Approve September 21, 2021 Minutes**

Motion by Meulebroeck, 2<sup>nd</sup> by Lanoue to approve September 21, 2021 Minutes. All in favor, motion carried.

**Financial Reports**

Financial Reports presented.

**Business**

- A. Peterson Company Management Representation Letter – Discussion and Approval** – Motion by 2<sup>nd</sup> by to sign the Peterson Company Representation Letter for the 2020 Audit. All in favor, motion carried.
- B. Lyon SWCD Draft Audit for 2020 – Handout and Discussion** – Handout of Draft Audit from Peterson Company for 2020 Audit.
- C. #09/21 – Jon Jeseritz – Well Sealing – Handout and Approval** - Motion by Lanoue 2<sup>nd</sup> by Meulebroeck to approve the Well Sealing Contract in the amount of \$387.50, which is 50% cost share amount up to \$500 per well sealing policy. Total amount is \$775.00 and landowner amount of \$387.50 Payment will be taken out of 2021 Local Water Management Grant. All in favor, motion carried.
- D. 10/21 – David Halfmann – Well Sealing – Handout and Approval** Motion by Lanoue 2<sup>nd</sup> by Meulebroeck to approve the Well Sealing Contract in the amount of \$500.00, which is 50% cost share amount up to \$500 per well sealing policy. Total amount is \$1,270.00 and landowner amount of \$770.00 Payment will be taken out of 2021 Local Water Management Grant. All in favor, motion carried.
- E. BWSR FY 22 SWCD Capacity Program – Handout and Discussion** – Handout from BWSR explaining the changes with the FY 22 SWCD Capacity Program and contributions. Have signed the Grant Agreement for FY 22 SWCD Local Capacity in the amount of \$119,702 and FY 22 Buffer Law in the amount of \$25,500. Both are lower than past years.
- F. #06/21 – Mark Boerboom – Formally cancel contract** - Formally cancel Contract #06/21 – Mark Boerboom for two water and sediment control basins and an underground outlet. Encumbered funds of \$12,594.23 back into FY 22 State Cost Share. Motion by 2<sup>nd</sup> by to formally cancel contract. All in favor, motion carried.

- G. #02/21 – Mark Fischer – M&B Farms, Inc. - Grassed Waterway Cost Share Voucher Payment – Handout and Approval** - Motion by Laleman, 2<sup>nd</sup> by Laleman to approve the Grassed Waterway Voucher for \$2,728.15. Total of \$21,096.21 which is the total cost shareable portion on invoices received.\$15,822.15 which is 75% of total cost shareable portion along with EQIP Flat Rate Payment of \$13,094.00 and landowner amount of \$5,274.06. Total Payment will be \$2,728.15 from 2021 Local Capacity which is 75% of \$15,822.15 minus equip of \$13,094.00. All in favor, motion carried
- H. #11/21 – Randy Sook – Water & Sediment Control Basins - Cost Share Contract Approval & Encumber Funds** - Motion by Laleman, 2<sup>nd</sup> by Deutz to approve Cost Share Contract Approval in the amount of \$10,230.07 which is 75% of the total project amount of \$13,640.10 Landowner amount is \$3,410.03. Payment will be out of 2022 State Cost Share. All in favor, motion carried.
- I. National Association of Conservation Districts 2022 Membership – Set Membership Amount & Approval** - Motion by Prairie 2<sup>nd</sup> by Deutz to approve the amount of \$775.00 (Gold) full membership payment for the NACD 2021 Membership. All in favor, motion carried.
- J. #04/21 – Nancy Johnson – Cost Share Amendment** - Motion by Meulebroeck 2<sup>nd</sup> by Lanoue to approve the Cost Share Amendment in the amount of \$4,673.90 which is 75% of the total amount of \$6,231.87. Landowner cost is \$1,557.97. The project is for a Grassed Waterway. Project earthwork costs exceeded the engineer’s estimated amount. Payment will from Miscellaneous Funds. All in favor, motion carried.
- K. #04/21 – Nancy Johnson – Cost Share Voucher Payment** - Motion by Laleman, 2<sup>nd</sup> by Lanoue to approve the Cost Share Voucher Payment in the amount of \$4,673.90. Payment will be from Miscellaneous Funds. All in favor, motion carried.

**District Technician – Luke or Devin**– Working on projects.

**District Report – John** –Projects are coming in. Need to make sure that we are talking with Landowners and Contractors that are all on the same page with contracts and costs.

**District Conservationist – Kelly Heather** – EQIP Deadline is November 19<sup>th</sup>.

**Pheasants Forever – Mark Peper** – 450 Acres enrolled total acres for CRP. 132 acres enrolled for CREP

**Committee Reports**

- **RCRCA** – Annual Meeting on November 4<sup>th</sup>.
- **Area V** - No report
- **Area II River Basins** - No report
- **SW Prairie TSA** - Employee left, no plans to replace for now.
- **Park & Rec** – No report
- **Yellow Medicine Watershed** – No Report
- **One Watershed One Plan (Yellow Medicine)** – No report
- **One Watershed One Plan (Des Moines)** – No report
- **County** – No report

Meeting Adjourned at 8:15 p.m.

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Lyon SWCD Board Chair Signature

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Attest by Board Member

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Date

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Date