



*Lyon Soil & Water Conservation District*  
1424 E. College Drive, Suite 600  
Marshall, MN 56258

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**MINUTES OF REGULAR BOARD OF SUPERVISORS MEETING**  
**Lyon Soil & Water Conservation District**  
**Tuesday, December 17, 2019 – 7:00 P.M.**

**Call to Order** - Meeting called to order at 7:05 p.m.

**Pledge of Allegiance**

**Roll Call**

**Supervisors Present:** Laleman, Deutz, Lanoue, Prairie, Meulebroeck

**Others Present:** Biren, Olson, Ryan, Cauwels, Crowley

**Absent:**

**Identify Any Conflict of Interest**

Steve Prairie – Cost Share Payment

**Approve Agenda:**

Approve Agenda with additions j. #09/18 - Kevin Grimes – Amendment to Cost Share Voucher – Approval k. #09/18 –Kevin Grimes–Cost Share Payment –Approval. l. #06/19 –Leland Bush – Cost Share Payment – Approval m. Per Diems Update n. Grants Funds Update- Handout o. #36/19 – Darrell Anderson-Well Sealing Payment – Approval. Motion by Meulebroeck, 2<sup>nd</sup> by Prairie to approve the agenda with additions. All in favor, motion carried.

**Approve November 19, 2019 Minutes**

Motion by Prairie, 2<sup>nd</sup> by Laleman to approve November 19, 2019 Minutes. All in favor, motion carried.

**Financial Reports** - Discussion of Financial Reports, no issues.

**Business**

- a. **Easement Delivery Work Order Contract –Handout** – Work Order No. 42-19-W001 –The SWCD will be paid up to \$10,000 for easement acquisition.
- b. **2020 SWCD Board Meeting Schedule-Handout**-All Supervisors agree to keep meetings on Third Tuesdays at 7 p.m. Motion by Meulebroeck, 2<sup>nd</sup> by Laleman to approve the meeting schedule, all in favor, motion carried.
- c. **City of Marshall – Streambank Stabilization – Project Discussion** – An engineer from the city wanted to see if the SWCD would have cost share funds available to do Streambank Stabilization by the Swimming Pool and one by Legion Field. Staff brought to Supervisors to see if they want to proceed further with funding. Recommendation to check with City to see if they can look into grants or funds from other entities. Supervisors stated that Staff can assist with design, but not funding at this time.
- d. **GBERBA-Project Updates –Handout** – Projects, Workload and Events handout and also Year to Date Numbers from Area 5 Applications, Assessments, Certification.
- e. **#03/19 – Patzer/Snodgrass- Amendment to Cost Share Voucher – Approval** – Invoice increased due to adding more fill. Total cost is \$ 51,694.00. \$25,000 is being paid for by County Riparian. Total of \$13,770.50 which is an additional \$8,770.50 on top of \$5,000.00 already approved. Motion by Meulebroeck to amend the contract, 2<sup>nd</sup> by Laleman. All in favor, motion carried.

- f. **#03/19 - Patzer/Snodgrass –Cost Share Payment – Approval** – Total of \$13,770.50 which is an additional \$8,770.50 on top of \$5,000.00 already approved. Motion by Meulebroeck, 2<sup>nd</sup> by Prairie to pay cost share voucher of \$13,770.50. All in favor motion carried.
- g. **#13/19-Steve Prairie – Cost Share Payment – Approval-** Total cost is \$4,712.50. 75% cost share amendment is \$2,831.22. Total landowner cost is \$1,881.28. Motion by Meulebroeck 2<sup>nd</sup> by Lanoue to approve Cost Share Voucher for lined waterway. All in favor, motion carried
- h. **#28/19 – Jim Vandendriessche – Cost Share Payment – Approval-** Total cost of \$8,291.70. 75% cost share is \$6,218.78. Total landowner cost is \$2,072.92. Motion by Prairie, 2<sup>nd</sup> by Laleman approve Cost Share Voucher for basin. All in favor, motion carried
- i. **#08/18 –Frank Engels– Partial Cost Share Payment – Approval** –75% cost share is \$3,093.75 for Earthwork and Tile of Basin 1B. Basin 1A is not completed and has 75% cost share of \$1,660.50 left to pay. Motion by Meulebroeck 2<sup>nd</sup> by Prairie to approve partial payment of Cost Share Voucher. All in favor, motion carried.
- j. **#09/18 - Kevin Grimes – Amendment to Cost Share Voucher – Approval** - Amendment to reflect quoted price for narrow basin base construction and end block constructions costs. Estimated total was \$16,050.93. 75% Cost share is \$ 12,038.20. Landowner cost is \$4,012.73. Motion by Prairie, 2<sup>nd</sup> by Laleman to approve amendment of Cost Share Voucher. All in favor, motion carried.  
**#09/18 - Kevin Grimes – Cost Share Payment – Approval-** Total cost of \$17,867.00. Partial payment of \$ 5,885.25 has been paid for tile. Final payment of \$4,425.00 cost share voucher based on \$5,900.00 off of quoted narrow base basin which is \$10,310.25, 57.7% of total bills. Landowner cost is \$7,556.75. Landowner pursued farmable base basin construction with known extra earthwork costs. Per SWCD Policy, SWCD Board approves only on narrow base basin construction costs. Motion by Prairie, 2<sup>nd</sup> by Laleman to approve payment of Cost Share Voucher. All in favor, motion carried.
- k. **#06/19 –Leland Bush - Cost Share Payment – Approval-** Total cost of \$15,697.99. 75% cost share is \$3,335.81 after EQIP payment of \$10,695.00. Landowner cost is \$1,667.18. Motion by Meulebroeck, 2<sup>nd</sup> by Laleman to cost share voucher of \$3,335.81. All in favor, motion carried.
- l. **Per Diems Update –Handout** – Per Diem can only be up to \$75.00 per day, plus expenses and mileage per State Statute.
- m. **Grant Funds – Update** - Originally Encumbered funds were reorganized to ensure grant spenddown as follows:
  - Frank Engels Funds were moved to 2017 Conservation Delivery for \$3,093.75 with the remainder of \$1,660.50 coming out of 2018 State Cost Share.
  - Jim Vandendriessche Funds were moved to 2017 State Cost Share for \$382.61, \$4993.35 out of 2017 Local Capacity and \$842.79 out of 2019 Local Capacity.
  - Steve Prairie Funds were moved to 2017 Conservation Delivery \$993.59 , \$1,756.42 out of Conservation Delivery, \$3.66 out of 2017 State Cost Share and \$77.55 out of 2019 Local Capacity.
Updates to the Local Capacity Work plans for 2017, 2018 & 2019 will be updated to reflect the changes.
- n. **#36/19 –Darrell Anderson – Cost Share Payment – Approval-** Total amount of \$ 2,367.00. Motion by Meulebroeck, 2<sup>nd</sup> by Laleman to approve 50% up to \$500.00 with a total of \$500 contingent to One Watershed One Plan being able to fund through Jolene Johnson from Yellow Medicine County. All in favor, motion carried.

**District Technician –Luke Olson/Devin Ryan**– Project updates presented to SWCD Board.

**Pheasants Forever – Mark Peper** - Handout –Sign up for CRP is going on right now. General CRP - December 9<sup>th</sup>, 2019 - February 28<sup>th</sup>, 2020. CRP Grassland – March 16<sup>th</sup>, 2020 – May 15<sup>th</sup>, 2020. Continuous CRP – December 9<sup>th</sup>, 2019 with no end date. No update on CREP. Couple of landowners interested. PF and John Deere are hosting a Precision Ag Workshop in Minneapolis – See Flier Handout.

**District Report – John Biren** – 1026 Form for Tile for FSA and SWCD Staff created a form for WCA for certifying that it is or is not a wetland to prevent a violation.

**District Conservationist – Kelly Pfarr** – Civil Rights Review Discussion and Conservation Planning Local Work Plan - Discussion on Civil Rights Review Discussion – USDA Equal Opportunity, Civil Rights Policy and Anti-Harassment. Updates on CSP payments, Prevent Plant and NRCS Job Openings. Will have Conservation Planning Local Work Plan would like to do in February & March and invite local input. Consider doing a separate meeting to include producers.

**Committee Reports**

- **RCRCA** – Lake Redwood discussions. Purchasing new pickup.
- **Area V** – February meeting at Pizza Ranch in Slayton
- **Area II River Basins** – NA
- **SW Prairie TSA** – Hard time filling open positions. Next meeting January 8<sup>th</sup>, 2019 at BWSR office at 10 a.m.
- **Park & Rec** – NA
- **Yellow Medicine Watershed**- Meeting was on 12-16-19. Looking for assistant.
- **One Watershed One Plan** – No meeting
- **County** – Pay Upgrades for per diems for \$75.00.

**Adjournment** - Meeting adjourned at 9:19 p.m.

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Lyon SWCD Board Chair Signature

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Attest by Board Member

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Date

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Date