



Request to Verify a Minnesota Birth Record

Complete this form to verify that a Minnesota birth record exists for the subject named below. The vital records office will issue a verification with the subject's full name, sex, date and place of birth printed on it if it finds the birth record.

Information to locate the birth record

Subject	Subject's first name		Subject's middle name		Subject's last name		Subject's name suffix		
	Subject's date of birth		Sex <input type="checkbox"/> Female <input type="checkbox"/> Male	Subject's birth city		Subject's birth county		MN	
Parent(s)	Parent 1 first name		Parent <input type="checkbox"/> 1 middle name	Parent 1 last name		Parent 1 last name before 1 st marriage		Parent 1 name suffix	
	Parent 2 first name		Parent 2 middle name	Parent 2 last name		Parent 2 last name before 1 st marriage		Parent 2 name suffix	

Person completing this application (requester)

Requester	Requester's first and last name				Requester's phone		Requester's email	
	Requester's mailing address - street				Apt/Unit #	City		State

Requester eligibility

Minnesota birth records may be confidential or public records depending on the mother's marital status at the time of the birth. The law authorizes who can receive information about confidential births based on the requester's relationship to the subject. If the record is public, sign this form below. If the record is confidential, you must check one of the boxes below and sign the form in front of a notary public. *If you do not know whether the record is public or confidential, sign this form in front of a notary public.*

- I am the subject of the birth record and I am age 16 or older
- I am the parent of the subject and my name appears on the birth record
- I am the guardian of the subject (you must include legal documentation showing guardianship)
- I am presenting your office with a valid, certified copy of a U.S. court order

NOTE: Lyon County returns requests that are incomplete, or when the payment does not cover the requested services. If the record is confidential and your signature is not notarized, we will return your request.

Signature

I certify that the information provided on this document is accurate and complete to the best of my knowledge. It is against the law to provide false information to get a birth verification. You may be subject to fines, jail time or both. Minnesota Statutes, section 144.227 and section 609.02, subdivisions 3 and 4.

Signature of requester (Signature must match the name in the requester section above.)

Notary	Signed or attested before me on _____ day of _____, 20____				Notary stamp/seal	
	Notary public printed name					
	Notary public signature			My commission expires		



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Requester's first and last name		
How many verifications do you want?	Fee	Subtotals
One birth record verification	\$9	\$9
How do you want the verification delivered to you?	Fee	Choose delivery
Regular First Class Mail®	\$0	
Express Mail or Priority Mail delivery (Optional) This is an additional fee that applies only to the method of delivery.	Current Rate	
Fees are due with the application and are non-refundable. <i>Minnesota Statutes, section 144.226</i>		Amount due Write in total if filling out by hand
How do you want to pay?		
Credit Card MasterCard/Visa/Discover/ Americian Express	Cardholder name	Valid thru MM/YY
	Card number	3-digit security code
Check Check # _____	Make check or money order payable to Lyon County Recorder and send by mail with application. DO NOT SEND CASH. Checks returned for non-payment will result in a \$30 charge to you. You could also face civil penalties. <i>Minnesota Statutes, section 604.113, subdivision 2.</i>	
Money order Money order # _____		
Send form and payment by mail OR fax		
Mail this form and your payment (check, money order, credit card information) to --OR--		Michelle DeSmet Lyon County Recorder 607 West Main Street Marshall MN 56258
Fax this form and credit card information to		507-537-7988
Questions?	Lyon County Recorder's Office – 507-537-6722 or email michelledesmet@co.lyon.mn.us	