



*Lyon Soil & Water Conservation District*  
1424 E. College Drive, Suite 600  
Marshall, MN 56258

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**MINUTES OF REGULAR BOARD OF SUPERVISORS MEETING**  
**Lyon Soil & Water Conservation District**  
**Tuesday, May 21, 2019 – 7:00 P.M.**

**Call to Order** - Meeting called to order at 7:08 p.m.

**Pledge of Allegiance**

**Roll Call**

**Supervisors Present: Prairie, Laleman, Deutz, Meulebroeck, Lanoue**

**Others Present: Biren, Ryan, Olson, Cauwels, Beckler, Pfarr, and Graupmann, Austin Patzer, Mark Patzer, Brent Snodgrass and Sara Snodgrass**

**Absent:**

**Identify Any Conflict of Interest**

None

**Approve Agenda:**

With additions of i. Mark Fischer – 5 Basins – Contract Approval j. Charles Klukas – 2 Basins under 2 separate contracts – Contract Approval. k. Steve Williams – 4 Basins – Contract Approval l. Lee Bush-2 Basins – Contract Approval

Motion by Laleman, 2<sup>nd</sup> by Meulebroeck to approve the agenda with additions. All in favor, motion carried.

**Approve April 16, 2019 Minutes**

Motion by Meulebroeck, 2<sup>nd</sup> by Prairie to approve April 16, 2019 Minutes. All in favor, motion carried.

**Financial Reports** - Discussion of Financial Reports, no issues.

**Business**

- a. **Jason Beckler – BWSR Board Conservationist – BWSR Updates** – New BWSR Website. Technical signatures with contracts with TSA. Consideration to have SWCD Board give approval to have technical staff to sign contracts whether they have job approval authority or not. Prefer to have technical to have the job approval authority. State Cost Share Policy has nothing stated to request dollars to bring buffer back into compliance. Natural causes are brought up as a situation that would potentially be eligible.
- b. **State Auditor Audit Information – Handout** – If we would be an umbrella/committee, we would be under the county. Recommendation that we stay as the SWCD and do an audit.
- c. **Audit Quotes**
  - (1) **Kinner & Company Ltd.** –Kinner & Company LTD. Audit Bid will not exceed \$3,300.00.
  - (2) **Peterson Company Ltd.** – Peterson Company LTD. Audit fee is \$2,800.00Motion by Meulebroeck, 2<sup>nd</sup> by Prairie to approve Peterson Company LTD. To do the Audit for 2018. All in favor, motion carried.
- d. **RCRCA Joint Powers Agreement – Handout and Routine Approval** – Agreement is the joint exercise of powers by the undersigned governmental units to develop and implements plans with regard to the protection of property from damage of flooding. Routine Approval is for SWCD Board to have Chairman

Deutz sign agreement. Motion by Prairie, 2<sup>nd</sup> by Laleman to have Chairman Deutz sign agreement. All in favor, motion carried.

- e. **Shoreland Stabilization Policy- Handout, Discussion and Approval** - Draft approval of Streambank Stabilizations – Local Policy – Streambank Stabilization and or Shoreland Protection is the reshaping and protection of streambanks and shorelines that have experienced erosion. Protection methods also include practices to address head cuts and channel mitigation. The board must review and approve/deny streambank stabilization projects within: 100 LF of permanent building structures, including building well and septic systems and 100 LF of roads, including field approaches and field access roads. The board may review and approve additional projects on a case-by-case basis. Motion to table until June meeting. Motion by Prairie, 2<sup>nd</sup> by Lanoue to table. All in favor, motion carried.
- f. **Land owner use policy for Seeder for Buffers – Policy developed by Liaison Committee – Approval** - County Board approved up to \$14,000 with stipulation to create Implement rental policy. Brillion seeder is being looked at. Pheasants Forever will cover difference if amount is over \$14,000. Motion by Meulebroeck, 2<sup>nd</sup> by Lanoue to purchase seeder. All in favor, motion carried.
- g. **Draft Yellow Medicine SWCD Water Storage Resolution – Handout and Discussion** - Resolution process for Upland Detention Storage Eligible Funding to investigate new and existing opportunities for detention and upland storage. This would be advocated by MASWCD to increase state funding. Motion to support the Yellow Medicine SWCD Water Storage Resolution by Meulebroeck, 2<sup>nd</sup> by Lanoue. All in favor, motion carried.
- h. **Patzer/Snodgrass Streambank –Contract Approval –Contract # 03/19**. Erosion has accelerated on streambanks of adjoining properties. Total stabilization and earthwork are in the project total. Total estimated cost \$36,000.00. 75% cost share is \$27,000.00 and Landowner’s cost \$9,000.00. Motion to approve project by Meulebroeck and 2<sup>nd</sup> by Prairie. All in favor, motion carried. Looking into Emergency Watershed Protection Program (EWP) with USDA/NRCS to fund project. Project is currently encumbered as \$16,847.29 out of 2017 Local Capacity and \$10,152.71 out of 2018 Local Capacity.
- i. **Mark Fischer – 6 Basins – Contract Approval – Contract # 02/19** -6 basins will all be in grass. Mark has tiling machine and locater, so will be assisting. Total Cost of project is \$38,154.43. 75% Cost share is \$28,615.89. Landowner cost is \$9,538.54. Motion by Meulebroeck, 2<sup>nd</sup> by Prairie to approve project. All in favor, motion carried. Project is currently encumbered as \$28,615.89 out of 2018 Local Capacity.
- j. **Charles Klukas – 2 Basins - Contract Approval – Contract # 04/19 North Basin and Contract # 05/19 South Basin** - 2 projects that have separate contracts. North basin total cost is \$5,296.57. 75% cost share is \$3,972.42 with Landowner cost of \$1,324.14. Motion by Prairie, 2<sup>nd</sup> by Prairie to approve basin. All in favor, motion carried. Second south basin total preliminary cost is \$11,393.28. 75% cost share is \$8,544.96 with Landowner cost is \$2,848.32. Motion by Prairie, 2<sup>nd</sup> by Meulebroeck. All in favor, motion carried. Both contracts are encumbered to come out of 2019 Local Capacity.
- k. **Lee Bush – 3 Basins - Contract Approval – Contract # 06/19** -3 basins – Total cost of project is \$15,586.20. EQIP is covering \$10,691.77. District share is \$3,335.81. Landowner share is \$ 1,558.62. Motion by Meulebroeck, 2<sup>nd</sup> by Prairie. All in favor, motion carried. Project is currently encumbered as \$3,335.81 out of 2019 Local Capacity.
- l. **Steve Williams – 4 Basins - Contract Approval –Contract # 07/19** -4 basins – Total cost of project is \$18,401.50. EQIP is covering \$13,822.02. District Share is \$2739.33. Landowner cost is \$ 1,840.15. Motion by Prairie 2<sup>nd</sup> by Laleman. All in favor, motion carried. Project is currently encumbered as \$2,739.33 out of 2019 Local Capacity.

**District Technician –Luke Olson/Devin Ryan** – Projects are coming in. Getting out and surveying. Interest in CREP when it becomes available.

**Pheasants Forever – John Rainey** - Handout

**District Report – John Biren** –Government Roundtable. Watershed based funding for 1W1P. Look at base funded amount. City of Tracy has a lot of water issues with damaged county tile and will be replacing tile under Front Street. East Twin Lake grant is due at end of month to help with construction. Lake Yankton (Balaton) has a lot of water issues. Developed plans for retention projects, but they haven’t been done.

**District Conservationist – Kelly Pfarr** – Soil Conservationist will be starting in June. Pathways employee starting for summer. Waiting on additional funds with CSP. CRP will be opening June 3 and closing August for renewals. EQIP unsure of funding.

**Committee Reports**

- **RCRCA** - Meeting on May 2<sup>nd</sup>, Canoe trips for Redwood and Cottonwood.
- **Area V** – Friday, June 21<sup>st</sup>, Supervisor Tour – Lake Benton, MN
- **Area II River Basins** – Canoe Trip
- **SW Prairie TSA** – Meeting on June 12
- **Park & Rec** – Park bids were over.
- **Yellow Medicine Watershed** – no report
- **One Watershed One Plan** – no report
- **County** – 2 new hog facilities.

**Adjournment** - Meeting adjourned at 9:19p.m.

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Lyon SWCD Board Chair Signature

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Attest by Board Member

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Date

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Date