

Fee - \$100.00 (non-refundable)

LYON COUNTY HIGHWAY DEPARTMENT
504 Fairgrounds Road, Marshall, MN 56258

APPLICATION FOR NEW OR MODIFIED DRIVEWAY OR ENTRANCE PERMIT*

*Please read the attached Resolution governing approaches as approved by the Lyon County Board regarding new access.

Name of Applicant: _____

Address: _____ Tel. # _____

Name of Property Owner (if other than applicant): _____

Address of Property Owner: _____

Location: Co. Rd. # _____ No. of miles from landmark (town, intersection, etc.) _____

Legal Description of Property: Section _____ Township _____ Range _____

Purpose of Driveway: Farm Residence _____ Field _____ Other _____

Number of Present Driveways _____

Date of driveway installation or modification _____

Exact Location of Driveway: _____
(distance from property line, section corner, etc.)

E911 Address for Property: _____

The minimum length of culvert shall be 30 feet.
The minimum size of culvert (if required) shall be 15" diameter.

(I), (We), the undersigned, herewith make application for permission to construct an access at the above location; said driveway shall conform to the requirements as set forth by the County Engineer.

It is agreed that all work shall be done to the satisfaction of the Lyon County Highway Department.
It is agreed that no work shall be performed until the application is approved and the permit issued.
It is agreed that all work shall be reported to the Engineer for final inspection and acceptance.
All work shall be completed within 30 days.

(Date) (Signature of applicant)

Permit fee \$ _____ Rec. by _____ Application Approved

Date Received _____ Check No. _____ Application Disapproved

Date: _____ Signed: _____

Special Provisions: _____

RESOLUTION

BE IT RESOLVED: That the County Highway Engineer is hereby authorized and instructed to control farm and field entrances on all County and County State-Aid roads, under the following regulations:

- (A) For new construction, one field and one farm entrance may be allowed per owner. Where the following conditions exist, additional field and farm entrances may be allowed at the discretion of the Engineer.
 - (1) One or more intersecting creeks, rivers, ditches, or low, wet areas that cannot be crossed with farm equipment. An additional field entrance may be allowed for each condition.
 - (2) One owner farms more than one-half mile parallel to a County road.
 - (3) A farm bordered on two sides by a County road.
 - (4) Ownership on both sides of a County road. (1 mile)
- (B) On all other approved entrance requests, the private owner shall furnish acceptable culverts, aprons, and fill material. The private owner shall then install the same in accordance with the Engineer's specifications.
- (C) A permit shall be required on all entrance requests and, in this, there shall be no distinction between entrances with or without a culvert.
- (D) The County Engineer shall determine the location of all entrances and shall further determine the size of any culverts required.

EXISTING ENTRANCE POLICY

When existing entrances are in need of repair, modification or relocation, it shall be the property owners responsibility to notify the County Highway Department of the changes desired or needed. No work in County right-of-way is authorized without a permit. The Engineer or his representative will review the site to determine the specific needs of the requested change including culvert length, size and replacement vs. extension. When entrances are to be moved, as with new entrances, the County will examine the feasibility of placing the moved or new entrance on common property lines so that adjacent landowners may share field entrances, thereby achieving the County's goal of minimizing the total number of County Road access points County-wide.

FEE SCHEDULE/COST SHARE POLICY

When installing a new entrance or approach along a County road, the property owner is responsible for supplying the appropriate size and length of culvert.

An exception to this would be when Lyon County has a road construction project at the location of the desired entrance. The property owner must notify the County Highway Department and the new entrance may be included on the road construction plans. In this case there is no cost to the property owner.

If there is an existing entrance along a County road that is in need of repair, Lyon County maintenance personnel will be required to repair the entrance at no charge to the property owner.

Widening of an existing entrance will be at the expense of the property owner, unless the existing entrance is in need of repair and replacement. This will be determined by the County Engineer or his representative.

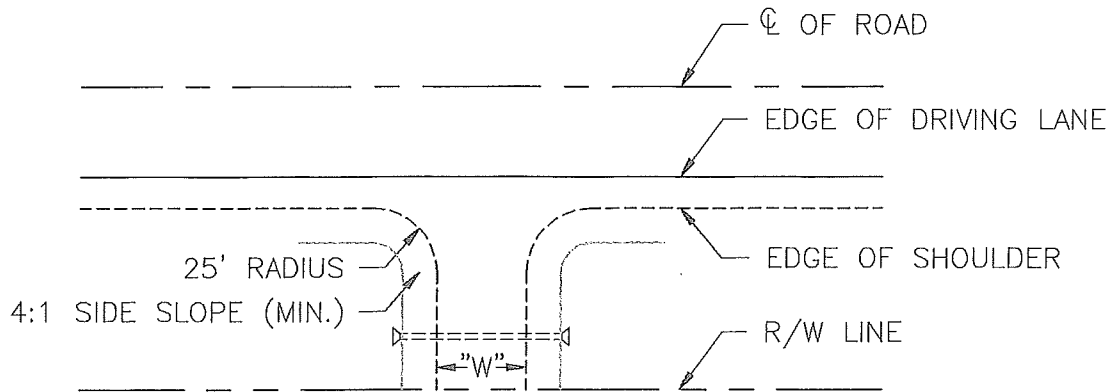
FIELD ENTRANCE AND DRIVEWAY DETAILS

THE WIDTH "W" AS SHOWN BELOW SHALL BE 20' FOR FIELD ENTRANCES AND 24' FOR FARM AND DRIVEWAY ENTRANCES.

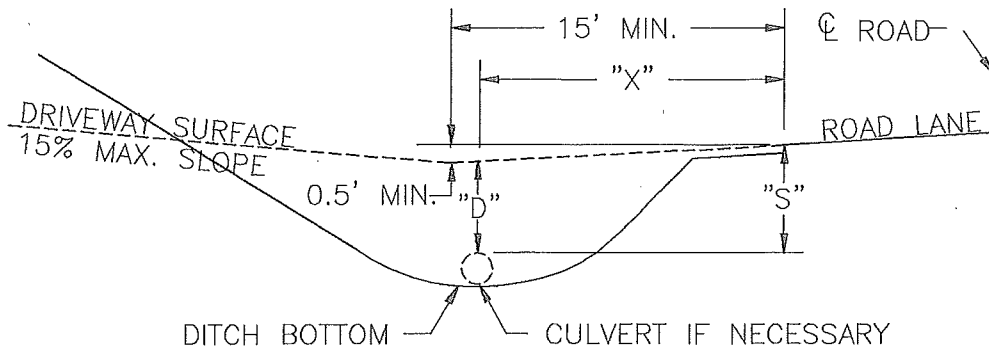
THE CULVERT LENGTH COMPUTATION SHALL BE AS FOLLOWS:

$$\text{LENGTH} = W + 2(4 \times D) \quad \text{WHERE } W = \text{ENTRANCE TOP WIDTH.}$$

D = DISTANCE FROM ENTRANCE SURFACE TO TOP OF CULVERT.



PLAN VIEW
NOT TO SCALE



CROSS SECTION
(PERPENDICULAR TO ROAD CENTERLINE)
NOT TO SCALE

NOTE: "D" AND "S" ARE INTERCHANGABLE ONLY IF THE DRIVEWAY SURFACE IS LEVEL WITH THE ROAD DRIVING LANE. MAX. AND MIN. VALUES FOR "D" ARE:

$$D \text{ MAX.} = S - 0.025 X$$

$$D \text{ MIN.} = S - 0.15 X$$

WHERE "X" IS THE DISTANCE FROM THE CULVERT TO THE EDGE OF THE ROAD PAVEMENT OR DRIVING LANE (IF GRAVEL).