



MINUTES OF REGULAR BOARD OF SUPERVISORS  
Lyon Soil & Water Conservation District  
April 24<sup>th</sup>, 2012

Meeting was called to order at 8:35 PM by Chair Meulebroeck at the office conference room.

Supervisors Present: Meulebroeck, Deutz, Crowley, Nyquist, Prairie  
Staff Present: John Biren, Jeanette Sharp  
Others: Rod Stensrud

Pledge of Allegiance led by Prairie

A motion by Crowley, seconded by Prairie to approve the March 27<sup>th</sup>, 2012 meeting minutes as presented.  
Motion passed unanimously.

Bills were presented for payment. A motion by Deutz, seconded by Crowley to approve paying bills amounting to \$4967.65. Motion passed unanimously.

**OLD BUSINESS:**

- The Pheasants Forever job position was discussed. The position would be paid through PF but the Soil & Water District would be responsible for \$10,000 of the salary. SWCD supervisors and John have been working and contacting county sportsman's clubs looking for support for half of that amount. All the clubs have been very responsive and are supporting the position. A motion was made by Deutz, seconded by Crowley to move ahead with the Memorandum of Understanding between the Lyon SWCD and Pheasants Forever as presented. Motion passed unanimously.
- The SWCD Cooperative Agreement with Lyon County was discussed. John reviewed all aspects of the agreement, asked if there were any further areas that were not clear and then proposed that the supervisors approve this agreement and have it move forward to the County Commissioners next meeting. Allen believes the state SWCD office should be made aware of this agreement and comment if there are any problem issues. After no further discussion a motion by Nyquist, seconded by Crowley giving Chair Meulebroeck authority to sign the Agreement after the County Commissioners meeting and upon the county attorney and the state SWCD have a chance to review the document. Motion passed unanimously.
- A letter was received from the Lincoln SWCD terminating Wetland Conservation Act Technician services. The services provided were very much appreciated.

**NEW BUSINESS:**

- SWCD supervisor positions for Districts One, Three and Five are up for re-election in November 2012. Discussion was held pertaining to the election options. Option 1: Supervisors elected at large or Option 2: Supervisors elected by Districts. A motion by Deutz and seconded by Nyquist continuing electing Supervisors at large per Mn Statute 103C.311 subd. 1. Motion passed unanimously.
- Jeanette and Lincoln SWCD staff member, Pauline have been working to develop some financial documents to provide to the Board each month. Jeanette presented what was developed to date and asked for the Supervisors opinions/comments. Reports that have been completed include: MCIT 2013 Liability Risk Assessment, 2013 Payroll Estimate Request and the 2012 Census of Government Survey – 2<sup>nd</sup> component.

In **other business**, Mark talked about the Pay Equity Act documents received which indicated that the Lyon SWCD has passed all the test requirements. Also received were a letter and Certificate of Recognition. An encumbered cost-share project was reviewed and will be addressed at the May meeting as further information is needed.

John Biren informed the Board about programs/grants in the County that the SWCD will be involved with and how we will work with Jamie to complete the WCA requirements.

Each of the Supervisors commented on the different Boards they are on and how all meetings were informative and were updated on projects being worked on.

Rod Stensrud, County Commissioner, commented on the positive direction SWCD is going and the continued support by the County.

The next regular meeting will be held May 22<sup>nd</sup>, 2012 at 7PM.

Meeting adjourned at 10:15 PM.

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SWCD Board Chair

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Attest by SWCD Board Member