

LYON COUNTY BOARD OF COMMISSIONERS
Approved Minutes
COMMISSIONERS ROOM 1 & 2
LYON COUNTY GOVERNMENT CENTER
August 6, 2013

Chair Anderson called the meeting to order at 8:30 a.m. for a joint teleconference with Redwood County to appoint Drainage Authority JD 14 R&L.

Present from Lyon County: Commissioners Rick Anderson, Charlie Sanow, Mark Goodenow, Rodney Stensrud, Steve Ritter, Attorney Rick Maes and Administrator Loren Stomberg. Present from Redwood County: Commissioners Sharon Hollatz, John Schueller, Lon Walling, Priscilla Klabunde and Auditor Jean Price. Commissioner Al Kokesch was absent.

Appoint members of the Joint Authority. From Redwood County: Lon Walling, Jon Schueller and Priscilla Klabunde is the alternate for the meeting today, Al Kokesch will be the regular member. From Lyon County: Rick Anderson and Rodney Stensrud.

Walling motioned, seconded by Stensrud to appoint the Joint Authority. All voted in favor, motion carried.

Walling motioned, seconded by Stensrud to appoint Anderson as chair of JD 14 R&L. All voted in favor, motion carried.

Anderson motioned, seconded by Stensrud to appoint Walling as Vice Chair. All voted in favor, motion carried.

Walling motioned, seconded by Schueller to hold a hearing at the Wabasso Community Center on September 9 at 2:00 p.m. and in the Lyon County Government Center on September 10 at 9:00 a.m. in rooms CR 1, 2 and 3, contingent that Kurt Deter will be available to attend both hearings. All voted in favor, motion carried.

The meeting adjourned at 8:47 a.m.

Chair Anderson called the regular meeting of the Lyon County Board of Commissioners to order at 9:00 a.m.

9:00-9:05-----Pledge of Allegiance to the Flag;

Present: Commissioners Anderson, Sanow, Ritter, Goodenow and Stensrud. Also present: County Administrator Stomberg, County Attorney Maes.

Additions to the agenda: add approval of July 30, 2013 Budget Meeting minutes, delete JD 14 Conference Call and move JD 20 Conference Call to 9:15 a.m.

Stensrud motioned, seconded by Goodenow to approve agenda with changes. All voted in favor, motion carried.

Identify any Conflict of Interest- Anderson expressed that he may have a conflict with JD 20 and wished not to participate in any decision making.

	Per Diems	Mileage
Anderson	\$ 330.00	\$ 218.09
Goodenow	\$ 0.00	\$ 0.00
Ritter	\$ 300.00	\$ 88.14
Sanow	\$ 240.00	\$ 49.15
Stensrud	\$ 200.00	\$ 175.15

Consent Agenda:

1. Approve Minutes from 7-16-2013.
2. Approve Commissioner Warrants 134420-134554 dated 08/07/13 in the amount of \$357,066.33.
3. Approve Auditor Warrants 134344-134373 dated 07/18/13 in the amount of \$2,228,926.83; warrants 134374-134394 dated 07/25/13 in the amount of \$123,056.80; warrants 134406-134419 dated 08/01/13 in the amount of 150,002.00.
4. Approve Per Diems & Expenses
5. City of Lynd Agreement

Goodenow motioned, seconded by Sanow to approve items 1-4 on the consent agenda. All voted in favor, motion carried.

Goodenow motioned, seconded by Sanow to enter into an agreement with the City of Lynd. All voted in favor, motion carried.

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Ritter motioned, seconded by Stensrud to approve the July 30, 2013 Budget Meeting minutes. All voted in favor, motion carried.

Annual meeting of Lyon County Regional Landfill Advisory Board & Open House

Paul Henriksen discussed options for the annual meeting of the Lyon County Regional Landfill Advisory Board & open house. The consensus of the Board was to have the annual meeting and open house on September 26, 2013.

CHS Donation

Moberg requested the Board to accept a \$4,000 donation from CHS for the announcer/concession stand at the Lyon County Fairgrounds.

Goodenow motioned, seconded by Sanow to accept the CHS donation of \$4,000 for announcer/concession stand at fairgrounds. All voted in favor, motion carried.

Anderson discussed an invitation for the Commissioners to go to the Fairgrounds on August 7 to visit the horse arena project.

Moberg discussed the public terminal that has been installed in the A/T area. The area will be for the public to look up their tax information and property values, County website and tax statements.

Appoint Board members to JD 20 L/M/R Joint Board

Improvement of Branch 24 of JD 20 L/M/R in Murray County

Present from Murray County: Commissioners Gerald Magnus, Robert Moline, John Giese, James Jens, and Dave Thiner, Attorney Paul Malone, A/T Heidi Winter, Coordinator Aurora Heard, Present from Lyon County: Commissioners Rick Anderson, Charlie Sanow, Mark Goodenow, Rodney Stensrud and Steve Ritter, Attorney Rick Maes, Administrator Loren Stomberg, Ditch Inspector Todd Hammer and A/T E.J. Moberg. Present from Redwood County: Commissioners John Schueller, Lon Walling, Administrator Vicki Knobloch, Ditch Inspector Brent Lang.

Appoint members to the joint Ditch Authority, Murray- Commissioners Moline and Jens, Lyon- Commissioners Ritter and Sanow, Redwood- Commissioner Walling.

Commissioner Anderson excused himself from voting due to a conflict of interest.

Ritter motioned, seconded by Walling to appoint Moline as Chair.

Walling motioned, seconded by Sanow to appoint Ritter as Vice Chair.

Motion by Jens, seconded by Moline to cast a unanimous ballot to appoint Ritter as Vice Chair. All voted in favor, motion carried.

Motion by Jens, seconded by Ritter to accept the resolution to appoint Duane Hansel. All voted in favor, motion carried.

Meeting adjourned at 9:23 a.m.

Hammer discussed County Ditch 13. Duane Hansel has completed the amended petition. In the meantime, US Fish & Wildlife is planning an impoundment. Anderson: I think the landowners would like to see the project get done. We should let Fish & Wildlife know we are going to move on.

Drop Box for Tax Payments and ATM

Moberg requested the Board to authorize the A/T to purchase a drop box for tax payments.

Moberg requested the Board to authorize the A/T to purchase or lease an ATM for use in the Government Center and authorize a separate banking account for the ATM banking. Moberg: Potential other costs would be connecting to WI-FI and installing another security camera.

9:45-10:00-----Break

Drop Box/ATM discussion continued

Stensrud: I think we should give it a try and make it a drive up drop box.

Anderson motioned, seconded by Stensrud to approve the purchase from Jayco Industries, a post mounted drop box in the amount of \$750. All voted in favor, motion carried.

Sanow motioned, seconded by Ritter to purchase the ATM from ATM Guys at a cost of \$2,295 and set up a special account with \$6,000 for the ATM machine and authorize a purchase of a security camera and authorize Moberg as the contact person. All voted in favor, motion carried.

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Cal Brink- MACC

Cal Brink and David Sturrock presented information about the Marshall Area Chamber of Commerce and the Discover Southwest Partnership. They also discussed the Marshall Area Transportation Group. Community Videos are coming soon for individuals who are interested in moving to the Marshall/ Lyon County area. Brink requested the Board to consider a budget request for EDA funding for 2014 for a total of \$42,000. The costs would include funding for Discover Southwest MN Partnership and the Transportation Committee.

Goodenow motioned, seconded by Stensrud to approve a contract with Marshall Area Chamber of Commerce in the amount of \$3,500 per month for 2014. All voted in favor, motion carried.

VanMoer- Accept low bid for CP 11:51

VanMoer requested the Board to accept low bid for CP 11:51 from Midwest Contracting, LLC and grant Chairman of the Board permission to sign contract with the low bidder. 3 bids were received and the low bid was \$148,722 from Midwest Contracting.

Stensrud motioned, seconded by Ritter to accept the low bid of \$148,722 from Midwest Contracting. All voted in favor, motion carried.

SWIF Report

Scott Marquardt and Jodi Gorres from the Southwest Initiative Foundation presented information about SWIF. They requested a gift of \$7,760 towards general endowment for SWIF and the Board will consider the request when they set the 2014 budget.

Tracy Public Library funding Request

Blair Nelson, Library Director; Mike Votca, City Administrator and Peggy Peterson, Library Board President were present to discuss the Tracy Library and to request. The grant they are receiving is from the Minnesota Department of Education to make the library handicapped accessible. The grant is for \$59,000 but the grant is a matching grant and they need to pay half of the grant which equals \$29,000. \$10,000 will come from the Library Trust Fund and other donated funds. The grant would provide 2 wheelchair lifts, an accessible doorway and signage to make the library handicapped accessible.

Stensrud motioned, seconded by Goodenow to appropriate \$10,000 for the Tracy Public Library accessibility project and grant. All voted in favor, motion carried.

Lincoln-Pipestone Rural Water

Bill Ufkin, Kenny Buysse, and Mark Johnson, CEO of LPRW presented the Lincoln-Pipestone Rural Water annual audit report. The highlights of the financial statement are: Total assets are about \$86 million, undepreciated costs in system about \$99 million, outstanding bonds are \$36 million, total equity is about \$49 million, equity increased about a million from last year, total revenues were about \$7 million last year and total expenses were about \$6 million last year.

McDonald- County Picnic & Recognition Event

HR Director McDonald discussed the Employee Recognition event and costs.

Goodenow motioned, seconded by Sanow to approve the County Recognition program and picnic on September 17 with a budget not to exceed \$1,500. All voted in favor, motion carried.

Payroll Budget Update

McDonald presented updated budget numbers regarding cost of the Recorder, Assessor and A/T offices going to 40 hours per week, the updated total is \$47,338.47. Goodenow: Does everyone need to be moved to 40 hours to be open 40 hours? Mona: The Recorder office needs to all be 40 hours for scheduling. Sanow: What about flex scheduling? Stomberg will bring more information to the August 20 meeting.

McDonald reminded the Commissioners that Agenda.Net will be at the County next week and the Commissioners will need to be present for Commissioner training. Stomberg discussed purchasing iPads or Tablets. Stensrud: I would like to have the option in the device to be able to connect to 3G or 4G.

Anderson motioned, seconded by Stensrud to spend up to \$4,500 for the purchase of devices for the paperless agenda management system. All voted in favor, motion carried.

McDonald gave an update on the HR department.

Commissioner Reports

Ritter – Meeting with Judges and Court Administrator, Southern Prairie Community Care

Sanow – Ditch meetings, Lyon County Fair

Stensrud – Area II, RCRCA, Ditch meetings

Goodenow – No meetings to report on

Anderson – Meeting with Judges and Court Administrator, Ditch meetings, budget meeting, Southwest EMS meeting, Southern Prairie Community Care

Upcoming Meetings

Budget meeting on August 27, 2013 at 9:00 a.m.

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County Picnic September 17 at 5:30 p.m. at Garvin Park
 Landfill Open House and Annual meeting on September 26
 JD 14 R&L hearing in the Wabasso Community Center on September 9 at 2:00 p.m.
 JD 14 R&L hearing in the Lyon County Government Center on September 10 at 9:00 a.m. in rooms CR 1, 2 and 3.

Stensrud motioned, seconded by Goodenow to adjourn at 12:25 p.m.

Commissioner Warrants Approved On 8/06/2013 For Payment 8/07/2013

<u>Vendor Name</u>	<u>Amount</u>
3D SPECIALTIES	\$ 3,169.56
A'VIANDS, LLC	16,390.88
BOLTON & MENK INC	4,098.00
CARLSON/JOEL	2,500.00
CITY OF TRACY	4,236.82
COOREMAN CONTRACTING INC	6,716.63
D & G EXCAVATING, INC	3,412.22
DALCO	2,034.43
ERICKSON ENGINEERING COMPANY INC	7,924.00
FARMERS COOP ASSN	26,392.50
FLINT HILLS RESOURCES LP	3,395.00
HEBIG'S ELECTRIC, INC.	13,200.00
JOHNSON CONTROLS INC	3,600.00
L & M EXPRESS INC	16,762.50
LOCKWOOD MOTORS INC	2,373.34
LYON COUNTY HIGHWAY DEPARTMENT	5,457.20
MARSHALL LYON COUNTY LIBRARY	21,742.92
MN DEPT OF CORRECTIONS STS	29,077.88
MN STATE AUDITOR	15,605.50
PROACTION SAFETY & SALES	2,693.57
R C R C A	15,840.00
RAMSEY COUNTY	2,800.00
ROYAL TIRE INC	3,364.99
SAIC ENERGY, ENVIRONMENTAL & INFRASTRUCT	9,544.79
SDN COMMUNICATIONS	17,109.00
SWHHS	55,700.00
VEOLIA ES TECHNICAL SOLUTIONS LLC	15,547.61
WEST CENTRAL SANITATION INC	2,503.78
107 Payments less than 2000	43,873.21
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Final Total:	\$ <u><u>357,066.33</u></u>

AUDITOR WARRANTS FOR PUBLICATION

Auditor Warrants Approved On 8/06/2013 For Payment 7/18/2013

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS AND BLUE SHIELD OF MN	\$ 2,460.00
MEDICA	2,178.00
MURRAY COUNTY SHERIFF'S OFFICE	21,238.30
SHAFER CONTRACTING COMPANY	2,189,909.45
SWHHS	5,041.70
25 Payments less than \$2000	8,099.38
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Final Total:	\$ <u><u>2,228,926.83</u></u>

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Warrants Approved On 8/06/2013 For Payment
7/25/2013

<u>Vendor Name</u>	<u>Amount</u>
FLEET SERVICES DIVISION	\$ 4,839.06
I & S GROUP, INC.	9,750.00
SW WC SERVICE COOPERATIVES	104,479.50
UNITED HEALTHCARE INSURANCE COMPANY	4,520.57
WEST PAYMENT CENTER-THOMSON REUTERS	2,000.81
16 Payments less than \$2000	6,466.86
 Final Total:	 \$ <u><u>132,056.80</u></u>

Auditor Warrants Approved On 8/06/2013 For Payment
8/01/2013

<u>Vendor Name</u>	<u>Amount</u>
COMPUTER PROFESSIONALS UNLIMITED INC	\$ 4,139.40
LINCOLN COUNTY SHERIFF	104,686.30
PIPESTONE COUNTY	24,441.44
SWHHS	10,248.50
10 Payments less than \$2000	6,486.36
 Final Total:	 \$ <u><u>150,002.00</u></u>