

LYON COUNTY BOARD OF COMMISSIONERS
Unofficial Minutes
COMMISSIONERS ROOM 1 & 2
LYON COUNTY GOVERNMENT CENTER
July 16, 2013

9:00-9:05-----Pledge of Allegiance to the Flag;

Present: Commissioners Anderson, Sanow, Ritter and Stensrud. Also present: County Administrator Stomberg, County Attorney Maes.

Additions to the agenda: Add Ron Krause for the discussion of the Museum roof and the RSVP Grant.

Ritter motioned, seconded by Sanow to approve agenda with additions. All voted in favor, motion carried.

Identify any Conflict of Interest- none identified

	Per Diems	Mileage
Anderson	\$ 150.00	\$ 140.12
Goodenow	\$ 250.00	\$ 0.00
Ritter	\$ 0.00	\$ 0.00
Sanow	\$ 290.00	\$ 0.00
Stensrud	\$ 150.00	\$ 41.81

Consent Agenda:

1. Approve Minutes from 7-2-2013
2. Approve Commissioner Warrants 134244-134343 dated 07/17/13 in the amount of \$160,265.73.
3. Approve Auditor Warrants 134173-134191 dated 07/3/13 in the amount of \$121,744.34; warrants 134192-134231 dated 07/11/13 in the amount of \$392,120.31.
4. Approve Per Diems & Expenses

Stensrud motioned, seconded by Ritter to approve the consent agenda. All voted in favor, motion carried.

Election Systems & Software, LLC agreement

Moberg discussed the maintenance agreement with Elections Systems & Software, LLC. The annual cost is \$10,456.00. Moberg said in the past they have charged some of the townships for the maintenance costs. The contract is for 21 AutoMARK machines and 19 M100 machines. Goodenow motioned, seconded by Stensrud to accept the contract for the \$10,456.00 annually for maintenance of M100 and AutoMARK machines. All voted in favor, motion carried.

Moberg invited the Commissioners to a demo for a drainage data base for modernizing ditch assessments. The demo will be on August 6 at 2:00 p.m. Houston engineering will be performing the demo and other counties have also been invited.

City of Lynd Modification

Sheriff Mather presented a contract for the City of Lynd. They would like to reduce their hours by 10 hours per week due to some financial reasons. Mather said for the remainder of the year, we will reduce our hours to 20 hours per week. Goodenow motioned, seconded by Sanow to approve the revised police contract with the City of Lynd. All voted in favor, motion carried.

City of Russell Agreement

Sheriff Mather discussed the Letter of Agreement with the City of Russell to release them from liability to pay extra coverage with the League of Minnesota Cities. MCIT does not have any issues and it would be a reduction for the City of Russell. Ritter motioned, seconded by Goodenow to accept the letter of Agreement with the City of Russell. All voted in favor, motion carried.

Museum Roof Leak Discussion

Maintenance Manager Krause discussed the Museum roof leak. They believe the seam started to leak. Krause has been monitoring chiller for now but is concerned that the roof is 27 years old and encouraged the Board to think about a new roof.

SBDC Grant Letter of Support

Stomberg discussed the grant letter of support for the SBDC. The letter of support states that Lyon County will commit \$10,000 to the SBDC to be used for counseling of small business concerns throughout the region. Goodenow motioned, seconded by Stensrud to send the letter of support to the SBDC. All voted in favor, motion carried.

RSVP

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Goodenow discussed RSVP. Lyon County needs to let RSVP know if they would like to be included on the federal grant. The proposed budget to fund RSVP in Lyon County would be \$46,550.00. It would include a ½ time position in Lyon County and some operating costs. If we get the grant it could fund the other half of the position and Lyon County could get a full time position. Ritter said we need more information before we do our budgeting, we could contact RSVP and have them submit a budget request.

Well Boring and Monitoring Wells quote

Randall Sippel discussed the landfill permit reissuance and the future expansion. He sent out for quotes and received a quote from Aqua plus Inc. and he recommends this quote for \$12,847.00. Ritter motioned, seconded by Sanow to accept the quote of \$12,847.00 from Aqua Plus Inc. for hydrogeological evaluation for Phase 10A. All voted in favor, motion carried.

Sippel gave the SAIC update. The application is under review to issue new permit. It will then move to public notice. The difference of this permit is it was a 5 year term and now will be a 10 year term. SAIC will split into 2 companies. The separation will happen in August but the contract will stay in place but we will need to acknowledge the name change.

10:05-10:20-----Break

Wheelage Tax

Engineer VanMoer discussed the Wheelage tax. The deadline to commit to this tax is August 1 for 2014. Some other counties have decided to implement the tax and some are postponing the tax. Stomberg recommends postponing until 2015 to make a plan for the uses of the tax. A public hearing can be done this year if you want to accommodate this. The consensus of the Board was to wait until 2015 to discuss the Wheelage tax.

Cottonwood Shop Parking Lot Pavement

Engineer VanMoer requested the Board to authorize the paving of a portion of the Cottonwood County Shop in conjunction with SAP 42-609-033. VanMoer stated that \$27,000 is the estimated cost.

Stomberg said the property is not ours until Feb 2039, we need to have to City of Cottonwood's approval. Ritter wanted to table the discussion until the next meeting.

Stensrud motioned, seconded by Goodenow to spend \$20,000 to improve the property. Motion carried with Commissioners Stensrud, Goodenow and Anderson voting in favor and Commissioners Ritter and Sanow voting against.

Accept low bid SAP 42-609-033

VanMoer requested the Board to accept the low bid for SAP 42-609-033 which includes bituminous resurfacing on CSAH 9 from Duinick, Inc. and grant chairman of the Board permission to sign contract. Stensrud motioned, seconded by Goodenow to accept low bid for SAP 42-609-033 from Duinick, Inc. in the amount of \$571,224.16. All voted in favor, motion carried.

SP 42-070-005 & 42-610-037 Advance Construction Agreement

VanMoer presented to the Board, Construction Agreement SP 42-070-005 & 42-610-037. Stensrud motioned, seconded by Ritter to accept federal aid funds and enter into an agreement allowing MnDOT to act as the County's fiscal agent in accepting federal aid and agree to the terms and conditions offered by the Commissioner of Transportation and authorize chairman of the Board to sign the Agency Agreement between Lyon County and MnDOT accepting the conditions of the FHWA process for Federal Participation in Advance Construction.

Introduction of Parks Manager

Lyon County Parks Manager, Jay Murphy, was introduced to the Board. Murphy started on July 8th.

2014 Budget discussion

Stomberg informed the Board that the 2014 levy limits are expected to be approximately \$497,000 or a 4.1% increase. Chairman Anderson set a special session to focus on the budget on July 30th at 9:00 a.m.

Revised Policy Manual

Stomberg presented the recent revised policy manual update.

Commissioner Reports

Ritter – No meetings to report on

Sanow – Airport meeting, Fair Board, Am sport and LELS

Stensrud – RCRCA and Cottonwood Library

Goodenow – Cottonwood Library, Extension and Plum Creek

Anderson – Policy Meeting, Historical Society, Supporting Hands Nurse Family Partnership and Southern Prairie Community Care

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Stensrud motioned, seconded by Goodenow to go into a closed session meeting at 11:50 a.m. to discuss land negotiations for Twin Lakes Park and PID 27-6001390. All voted in favor, motion carried.

The Board came out of closed session at 12:45 p.m. and recessed until 2:00 p.m. At 2:00 p.m. the Board reconvened at the Redwood Falls Commissioners Room in joint session with the Redwood County Board of Commissioners to establish a drainage authority for JD 15.

The Redwood County Board appointed Commissioners Walling and Schueller and Chairman Anderson appointed himself, Commissioners Stensrud and Goodenow to the Joint Board.

Walling motioned, seconded by Stensrud to appoint Commissioner Anderson as Chair of the Joint Board. All voted in favor, motion carried.

Stensrud motioned, seconded by Schueller to appoint Walling as Vice Chair of the Joint Board. All voted in favor, motion carried.

Meeting adjourned at 2:04 p.m.

Commissioner Warrants Approved On 7/16/2013 For
Payment 7/17/2013

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	\$ 2,000.00
COTTONWOOD CO-OP OIL COMPANY	3,116.00
FARMERS COOP ASSN	12,481.79
HENLE PRINTING COMPANY	2,222.45
L & M EXPRESS INC	10,430.00
LYON COUNTY HIGHWAY DEPARTMENT	5,690.92
MAGELLAN MIDSTREAM PARTNERS, L.P.	3,260.45
MARSHALL LYON COUNTY LIBRARY	21,742.92
MEIER ELECTRIC INC	3,470.00
NORTH CENTRAL INTERNATIONAL, INC	5,331.94
PRAIRIE PRIDE	26,393.60
RJF AGENCIES INC	2,333.35
ROCK COUNTY TRANSFER STATION	12,180.00
ROYAL TIRE INC	2,045.67
VEOLIA ES TECHNICAL SOLUTIONS LLC	14,588.66
85 Payments less than 2000	32,977.98
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Final Total:	\$ <u><u>160,265.73</u></u>

AUDITOR WARRANTS FOR PUBLICATION

Auditor Warrants Approved On 7/16/2013 For Payment
7/03/2013

<u>Vendor Name</u>	<u>Amount</u>
CITY OF COTTONWOOD	\$ 53,334.00
COMPUTER PROFESSIONALS UNLIMITED INC	5,805.11
MARSHALL AREA CHAMBER OF COMMERCE	3,000.00
MN DEPT OF TREASURY	8,771.00
NOBLES COUNTY SHERIFF	22,365.58
RING/KARLA D	7,200.00
UNITED STATES POSTAL SERVICE-HASLER	

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	20,000.00
12 Payments less than \$2000	1,268.65

Final Total:	\$ <u><u>121,744.34</u></u>

Auditor Warrants Approved On 7/16/2013 For Payment
7/11/2013

<u>Vendor Name</u>	<u>Amount</u>
BLADHOLM/GREG	\$ 6,000.00
BUCHERT/COLBY	2,467.00
DIEBOLD LAW FIRM	9,743.28
JACKSON COUNTY SHERIFF'S OFFICE	8,977.67
LYON COUNTY AGRICULTURAL SOCIETY	40,000.00
LYON COUNTY AUDITOR-TREASURER	2,044.00
LYON-LINCOLN ELECTRIC COOP INC	3,928.08
MARSHALL MUNICIPAL UTILITIES	27,301.31
MII LIFE - VEBA	13,510.00
ROCK COUNTY SHERIFF'S OFFICE	98,993.29
SECURE BENEFITS SYSTEMS	5,391.72
SOUTHWEST SANITATION INC	21,389.00
UNITED HEALTHCARE INSURANCE COMPANY	4,520.57
US BANK NA	136,976.25
26 Payments less than \$2000	10,878.14

Final Total:	\$ <u><u>392,120.31</u></u>