

# Application For A Non-Certified Transcript Of A Minnesota Death Record

*The non-certified transcript is for information use only. It will not show an issuance office or issue date*

Death Record Information		
First Name	Middle Name	Last Name
Date of Death	Date of Birth or Age	City & County of Death
Mother's Name	Father's Name	Spouse on the Record (if any)

Requester Information		
Name (Please Print)		
Mailing Address (Federal Express will not deliver to P.O. Boxes or A.P.O. addresses)		
City	State	Zip
Daytime Phone	Email	

**PENALTIES:** Any person who willingly and knowingly without authority and with intent to deceive obtains a vital record is guilty of a gross misdemeanor (Minnesota Statutes, section 144.227).

Fee and Payment Information			
Item	Number Requested	Fee per item	Total
One non-certified transcript	1	\$13	\$13
Each additional non-certified transcript for the same person		\$6 each	
Express Mail delivery <b>(Optional)</b> This is an <b>additional</b> fee that applies only to the method of delivery.		Current Rate	
<b>TOTAL amount submitted or to be charged to credit card</b>			

**Type of payment:**       Check                               Money Order                               Credit Card

**If paying by credit card there will be an additional convenience fee added.**  
**MasterCard/VISA/Discover/American Express \$1.00 for transaction \$40 and 2.49% for transactions \$40 and over**

**If paying by credit card please choose one**     MasterCard     Discover     VISA     American Express  
 Name on card: \_\_\_\_\_ Card Number: \_\_\_\_\_  
 3 digit security code on back of card: \_\_\_\_\_ Expiration date: \_\_\_\_\_

**If paying by check or money order (make payable to Lyon County Recorder)**  
 Check/Money Order Number: \_\_\_\_\_

Due to high administrative costs, we are unable to issue refunds for overpayment.  
 Checks returned for non-payment will be charged a \$30.00 fee according to Minnesota Statutes, section 604.113, subdivision 2 and civil penalties may be imposed.

**Send application and payment:**

**BY FAX:** 507-537-7988

**BY MAIL:** Michelle DeSmet  
 Lyon County Recorder  
 607 West Main Street  
 Marshall, MN 56258

**BY EMAIL:** [michelledesmet@co.lyon.mn.us](mailto:michelledesmet@co.lyon.mn.us)