

2016



FEE SCHEDULE

ALL DEPARTMENTS	
Fax	\$1.00/page
Copies / print screens	\$0.25/page, \$0.50 – Double sided

ROAD & BRIDGE DEPARTMENT	
E911 Rural Address Signage material & Installation	
New Installation	\$90.00
Repair Materials	
Sign & Hardware	\$37.00
Post	\$13.00
Installation	\$40.00
Complete Replacement	\$90.00
Utility Permits	
Underground Construction of Utilities	
Liquid and gas line exceeding 6" diameter	\$0.16/ft
Electric, telephone, liquid and gas lines	
6" or less in diameter	\$0.03/ft
Boring or tunneling under roadway	\$50.00/each
Open cut crossing roadway	
Gravel	\$150.00/each
Bituminous	\$450/each (if allowed by Co. Engineer)
Tile Outlet to Road Ditch	\$50.00/each
Above ground & Underground	
Minimum Processing Fee	\$50.00/each
Adopt-A-Highway Program	No deposit
Transportation Permits/per vehicle	
Overwidth	\$50.00/each
Overweight	\$50.00/each
Annual Over-width	\$500.00/each
Annual Overweight	\$500.00/each
Driveway Permits	\$100/each
Swing Away Mailbox Post Assembly	\$100.00/each (installed on county roads only)
Materials Only	\$60.00/each
All fees are Non-Refundable	

ROAD & BRIDGE DEPARTMENT

Construction Project Bidding Information	
Construction Proposal	\$25.00 (includes Sales Tax)
Project Plans	\$25.00 (includes Sales Tax) (1 to 20 sheets)
	\$50.00 (includes Sales Tax) (over 20 sheets)
Shipping	\$10.00 (includes Sales Tax)
Townships & Municipalities (Labor)	Hourly labor & Equipment + labor additive
Townships (Purchases)	Cost + 20% overhead
Municipalities (Purchases)	Cost + 20% overhead, (no overhead on fuel pump repairs)
Individuals (Labor)	Hrly labor & equipment + labor additive
Individuals (Purchases)	Cost, sales tax, 20% overhead
Landfill (Labor)	Hourly Labor & equipment + labor additive
Landfill (Purchases)	Cost
County Departments (labor)	Hourly labor, no equipment charges.
County Departments (purchases)	Cost
<ul style="list-style-type: none"> • Government Center • Sheriff's Department • Government Center Maintenance • Fairgrounds • SWCD, P&Z, Ditches • Highway • Parks • GIS • HHW/Recycling 	
Other Entities (Labor)	Hourly labor & equipment + labor additive
<ul style="list-style-type: none"> • DAC • Marshall Lyon Co. Libraries • Marshall Public Housing Comm. • Western Community Action • SWHHS • Hockey Assn. • Other 	
Other Entities (Purchases)	Cost, sales tax, & overhead. No overhead on fuel Pump repairs.
<ul style="list-style-type: none"> • DAC • Marshall Lyon Co. Libraries • Marshall Public Housing Comm. • Western Community Action • SWHHS 	

Residential	
<ul style="list-style-type: none"> • CRT's (televisions and monitors) ≤ 17" • CRT's (televisions and monitors) >17" • Flat screens (televisions and monitors) • Printers, Faxes, VCR/DVD players, modem • CPUs 	\$12.50/each \$17.50/each \$10.00/each \$4.00 No charge
Landfill	
MSW – operating/surcharge	\$43.00/ton // \$7.00/ton
Minimum weight charge – 240lbs	
Minimum charge	\$7.00
Demolition	\$25.00/ton
Minimum weight charge – 500lbs	
Minimum Charge	\$6.75
Major Appliances	\$15.00/each
Banned Material (not removed from loads; ie appliances, electronics, tires, etc.	\$15.00 + disposal fee
Industrial Waste – Daily cover	\$15.00/ton
Petroleum Contaminated Soils	\$41.00/cy @ 2600 lbs/cy
Contaminated Soils	\$38.00/cy @ 2600 lbs/cy
200 cy minimum contracted amount	
Oil filters	\$0.25 each
Tires	
• Car & light truck	\$250.00/ton \$3.00 minimum
• Truck	\$250.00/ton
• Tractor	\$375.00/ton
• Heavy equipment	\$400.00/ton
Fluorescent light bulbs	
• =<4'	\$0.50/each
• .>4'	\$0.75/each
Shatter-shield or lamp with ballast	\$2.00/each
Ballasts	\$1.00/lb
High intensity discharge	\$1.75 each
Compact, U & circular shaped	\$0.50/each
Broken bulbs	\$1.00/lb
Batteries (non-alkaline)	\$0.25 each
If prepared for shipment	\$0.05/lb 2lb minimum
HHW-VSQG disposal	
• Fuels/Solvents	\$0.50/lb
• Oil Paint (non-architectural)	\$0.50/lb
• Latex Paint (non-architectural)	\$0.50/lb
• Lab pack	\$2.25/lb
• Aerosol cans	\$0.75/each

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PLANNING & ZONING	
Building permit – house	\$100.00 / \$200.00 after the fact (atf)
Building permit – Decks, Signs, storage sheds Between 66-400 sq. ft.	\$25.00 / \$50.00 aft
Building permits- additions, any other structures, Billboards, essential service lines/structures	\$50.00 / \$100 atf
Conditional use permits	\$300.00/ \$600.00 atf
Essential service	\$350.00 / \$700.00 atf
Rezoning	\$250.00 / \$500.00 atf
Variance request	\$300.00 / \$600.00 atf
Preliminary plat	\$500.00 / \$1,000.00 atf
Septic system permit (new or replacement)	\$200.00 / \$400.00 atf
Septic system permit (holding tank or major repair)	\$100.00 / \$200.00 atf
Special hearing	\$500.00
Appeal	\$750.00
Administrative fees	
• Feedlot public meeting	\$200.00 / \$400.00 atf
• Permit by rule demolition site	\$100.00 / \$200.00 atf
• Contaminated soil (non CUP)	\$100.00 / \$200.00 atf
• Temporary asphalt	\$100.00 / \$200.00 atf
• Concrete plant (non CUP)	\$100.00 / \$200.00 atf

GIS

Sales tax is included in the fees, where applicable.
 Postage is charged at actual cost.
 Material costs identified below may have associated labor fees.

Hard copy printing costs:	
• Size A: 8 ½ x11	\$1.00
• Size B: 11x17	\$2.00
• Plotter Printing	\$2.50 per linear foot
Large format scanning	\$50.00/hr, ¼ hr minimum
Data on CD	\$3.00
Data on DVD	\$5.00
Digital PDF Lyon County GIS Map Book	Free (unlimited online download)
Special Map requests	\$50/hr, ¼ hr minimum

GIS

Address points	\$150/1 st year, \$75 each additional year
Parcel Polygons	
• Project area <= 200 parcels	Free
• Project area > 200 parcels	\$0.03/parcel
• Entire County	\$400/1 st year, \$50 each additional year
• Tax Database	\$100/1 st year, \$50 each additional year
• Road Centerlines	\$150/1 st year, \$75 each additional year

Data is subject to the terms of the current Lyon County GIS Cooperative Agreement.
 Multiple year licenses include one free update per quarter, per calendar year, upon request. One full calendar year absence of purchasing additional year updates will cause a gap in the data licensing of the cooperative agreement and require execution of a new Lyon County GIS Cooperative Agreement at first year rates.

PARKS & FAIRGROUNDS

Camping	
• Tent sites	\$10/night
• Electrical sites	\$15/night
• Septic	\$5
• Firewood	\$1/4 pieces
Warming House rental	
	\$50/day
• Damage deposit	\$75
• Shelter reservations	\$25/day
• Damage deposit	\$50
Fairgrounds	
• Horse Arena & Infield	\$75/day
• Building	\$90/day
• Bathrooms	\$50/day
• Damage Deposit	\$150
• Office/Announcer stand	\$25/day
• Hoop barn	\$75/day
• VFW Building & bathroom	\$80/day (\$50/day for Vet group)
• Event Set-up/Empty Building	\$200
• Environmental Fair	\$375 + deposit
• Beat at the Fairgrounds	\$\$225 + deposit
Winter storage rent	
• Boats, cars, campers, watercraft <20'	\$17/month Nov 1 – May 1
• Campers/vehicles 20' – 30'	\$22/month Nov 1 – May 1
• Campers/vehicles >30'	\$27/month Nov 1 – May 1
• Sheriff storage of vehicles	\$120/month Nov 1 – May 1
• SWCD equipment storage	\$120/year
Archery Permit	\$5

AUDITOR/TREASURER'S OFFICE

Auditor's Certificate as to Taxes & Taxable Property:	
<ul style="list-style-type: none"> • From computer system • With requests not completed by system 	<p>\$100.00 per certificate \$150.00 per certificate</p>
Certificate as to taxes collected, delinquent & settlement Confirmation requests (taxes collected, delinquent, settlement, etc.)	<p>\$75.00 per certificate Up to \$100.00 per confirmation</p>
Tax increment financing – split 2/3 A-T and 1/3 Assessor	
Initial set up	\$300.00 per district
Annual maintenance	\$150.00 per district
Special Assessments – apply to all except County Solid Waste	
Initial set up	\$4.00 per parcel
Annual maintenance	\$1.00 per parcel; \$100.00 per year for Tracy Water Project
Confession of judgment	\$150.00 per parcel
Repurchase of forfeited land	\$150.00 per parcel
Tax Forfeiture administration	\$100.00 per parcel per year
Delinquent tax publication	\$50.00 per parcel
Ditch petitioner bond/cash at filing (Minn. Stat. §103E.202, subd. 5 states needs to be at least \$10,000)	\$20,000.00
Escrow maintenance	\$3.00 per parcel
Duplicate tax statement – current and previous year available online for free	<p>\$2.00 per statement in person \$2.50 per statement if mailed</p>
Transient merchant license	\$150.00 plus \$1,000 bond
Dangerous dog permit	\$300.00 annual fee
Liquor licenses – public hearing required prior to rate increase per Minn. Stat. §340A.408, subd. 3a	
3.2% Off-Sale liquor license	\$15.00
3.2% On-Sale liquor license	\$40.00
On-Sale wine license	\$50.00
On-Sale liquor license	\$300.00
Off-Sale liquor license	\$250.00
Sunday liquor license	\$75.00
One day liquor license	\$30.00
Auctioneer license	\$20.00 plus \$1,000 bond
Tobacco license	\$100.00
Precious metal license	\$100.00
Mobile home revenue recapture	\$20.00 per parcel

Computer listing	\$25.00 set up, \$0.25 per page
Computer labels	\$25.00 set up, \$0.05 per label
Fax copies	\$2.50 service fee plus \$1.00/page
Nonsufficient Funds (NSF) – check, ACH, any other delivery	\$30.00
Truth in Taxation administration	\$0.40 per parcel
Filing fee – county office	\$50.00
Filing fee – SWCD	\$20.00

ASSESSOR'S OFFICE	
Fax	\$2.50 + \$1.00/page
Scan – email	\$2.50 + \$1.00/page
Sales Study-annual subscription	\$50.00
Sales Study-per page	\$1.00/page
Valuation notice reprint	\$1.50
Pictometry aerial photo copy	\$1.00
Tax Statement	\$2.00 in person \$2.50 if mailed
Assessment contract per taxable parcel	\$12.00
Assessment commercial only	\$15.00
Report set-up fee for information requests	\$25.00

RECORDER'S OFFICE

Copies	Pages 1-5	\$1.00/page
	Pages 6-15	\$0.75/page
	Pages 16 and over	\$0.60/page
Certified copies	\$10.00 per document	
Postage & handling	\$2.50	
Faxes copies	1 st page	\$2.05 + copy fee=\$3.50
	Each additional page	\$1.00 + copy fee +\$2.00
E-mailed copies	\$1.00/page	
Research fee	\$25.00/hr \$25.00 minimum	
Computer generated reports	\$20.00 set up fee plus \$1.00 per page	
NSF check	\$30.00	
Re-issue marriage certificate, customer request	\$25.00	
Passport pictures	\$12.00	
Off-site computer access (Real estate records only)		
Plan	Fees for remote user	Overage charge
0 – 250 minutes	\$50.00/month	\$0.20 per minute
251 -1000 minutes	\$100.00/month	\$0.15 per minute
1001 – 3000 minutes	\$200.00/month	\$0.12 per minute
3001 – 6000 minutes	\$300.00/month	\$0.10 per minute
Unlimited	\$500.00/month	
Charge for printing at the remote site is \$0.35 per image/page		

WHEREAS, the Lyon County Board of Commissioners shall set the fees to be charged by the Sheriff pursuant to Minnesota State Statute §357.09, subdivision 8 and Minnesota State Statute § 373.41; and

WHEREAS, the Lyon County Board of Commissioners shall set the fees to be charged, with advice and consultation of the Sheriff, and

WHEREAS, the Sheriff has advised and recommended these fees to be charged,

THEREFORE, BE IT RESOLVED, that the Lyon County Board of Commissioners set the following fees to be charged by the Sheriff for 2016, pursuant to the provisions of Minnesota State Statute §357.09 and Minnesota State Statute §387.20.

LYON COUNTY SHERIFF'S, LAW ENFORCEMENT and JAIL SERVICE FEES FOR 2015

Description of Fees	DEPARTMENT	2015	2016			
Paper Service (ALL- Served) Certified	SHERIFF LE	\$60.00	\$70.00			
Redemption of Property	SHERIFF LE	\$250.00	\$250.00			
Copies (b/w on paper) of Reports and Records/Data Inquiry Requests	Both	0-4 pages No Charge, 5-100 pages .25 per page, 100+ Pages .25 per page + prep fee. (Per single side page)				
Collection of Execution	SHERIFF LE	7%	7%			
Official Postings	SHERIFF LE	\$60.00	\$70.00			
Sheriff's Sales	SHERIFF LE	\$75.00	\$75.00			
Copy of Certificate of Sale	SHERIFF LE	\$10.00	\$10.00			
Due Diligent Search and Inquiry "Not Found" (ALL-UTL/DNF)	SHERIFF LE	\$60.00	\$70.00			
Return of Execution Unsatisfied	SHERIFF LE	\$60.00	\$70.00			
Re-service of Execution	SHERIFF LE	\$60.00	\$70.00			
Securing, Seizure and/or Safely Keeping Property	SHERIFF LE	2hr Minimum at Deputy OT RATE as Set 2015	2hr Minimum at Deputy OT RATE as Set 2016			
All Other Process Per Service/Person Served	SHERIFF LE	\$60.00	\$70.00			

Description of Fees	DEPARTMENT	2015	2016			
Duplicate Certificate	SHERIFF LE	\$5.00	\$5.00			
Notary Fee for Out of State Process	SHERIFF LE	\$5.00	\$5.00			
Stand by on Property Exchanges on Evictions	SHERIFF LE	2hr minimum at current Deputy OT RATE 2015	2hr minimum at current Deputy OT RATE 2016			
Advance Fee for Service of any Process	SHERIFF LE	\$60.00	\$70.00			
Advance Fees for Seizure of Property	SHERIFF LE	Discretion of the Sheriff Depending on Property to be Seized.				
Services not herein enumerated	Both	Sheriff entitled to same fees as similar duties.				
Mileage (Civil Process)	SHERIFF LE	Mileage Not Charged				
Filing of Redemption Documents	SHERIFF LE	\$20.00 per document	\$20.00 per document			
Notice of Intent to Redeem	SHERIFF LE	\$100.00	\$100.00			
Inquiry of Property Abandonment and Certificate	SHERIFF LE	\$60.00	\$70.00			
Vehicle Storage On County Property	SHERIFF LE	\$15 per day (30 day max)	\$20 per day (30 day max)			
Photos (Digital and 35 MM)	Both	\$1 per photo on standard copier paper. 35 mm- actual develop fees Digital/scan to CD \$1 per photo - Min \$5 per CD				
Audio/ Video Copies	Both	\$25.00 per item on CD/DVD	\$25.00 per item on CD/DVD			
Booking Fee	JAIL	\$15.00	\$15.00			
Work Release Inmates	JAIL	\$20.00 per day	\$20.00 per day			
Pay for Stay	JAIL	\$20.00 per day Sentenced	\$20.00 per day Sentenced			
Drug and Alcohol Screen Testing (urine)	JAIL	\$15.00	\$15.00			
Out of County Inmates	JAIL	\$60.00 per day	\$55.00 per day			
Returned Check	SHERIFF LE	\$30.00	\$30.00			
Burn Permits	SHERIFF LE	No Charge				
Handgun Permits to Carry	SHERIFF LE	\$100.00	\$100.00			

Vehicle Lockout	SHERIFF LE	\$30.00 if opened. No charge for Child in Vehicle	\$30.00 if opened. No charge for Child in Vehicle			
In-House/ Local Records Crim History Check	SHERIFF LE	\$10.00	\$10.00			
Fingerprinting	JAIL	\$10.00	\$10.00			
Animal Impound (*Quarantine)	SHERIFF LE	Actual cost for quarantine. Including all care for housing and vet clearance exam.				

Description of Fees	DEPARTMENT	2015	2016			
911 Calls / Calls and Radio (Rel only according to law)	SHERIFF LE	Wav File or CD \$25.00 per file	Audio File or CD \$25.00 per file			
Residential and Business - Burglary False Alarms	SHERIFF LE	3 False/ 4 + @ 2 hrs Deputy OT rate per Occurrence.				
Water (Event and structure) Permits	SHERIFF LE	\$25.00 Each. Per -Event or Yearly (Seasonal Structure)				
ICE (Event) Permits	SHERIFF LE	\$25.00	\$25.00			
Duplicate Permit ALL	SHERIFF LE	\$10.00	\$10.00			
Blasting Permits	SHERIFF LE	\$25.00	\$25.00			
Deputy Hourly Rate (Standard)	SHERIFF LE	\$42.45	\$43.72			
Deputy Hourly Rate OT	SHERIFF LE	\$51.82	\$53.37			
Deputy Escort Mileage Rate	SHERIFF LE	IRS RATE PER MILE While under escort on Date				
Bailiff Duties (Hour)	SHERIFF LE	\$11.26	\$11.60			
Data Req Personnel Prep fee (Hour)	SHERIFF LE	\$21.00	\$21.63			
Data Requests Shipping and Mailing	SHERIFF LE	Actual Costs				
FAX	SHERIFF LE	US \$1.00 per page/INT \$4.00 per page				

Description of Fees								
2016 Municipality Law Enforcement Services Contract Rates								
BASE FEE - Municipality Population Based Minimums for LE Contracted Services *								
POPULATION	Min Hours Per Week	Annual Rate	Monthly					
Under 200	0	Negotiated Terms		Additional Dedicated Patrol Hrs can be added at rates below/ 2 hr min				
201- 400	10	\$20,985.60	\$1,748.80					
401- 550	20	\$41,971.20	\$3,497.60					
551-750	30	\$62,956.80	\$5,246.40					
Over 750	40	\$83,942.40	\$6,995.20					
Contracted law enforcement services outside of the minimum Base Fee and Min Hours require reduced negotiated contracted terms.								
* Calculations are based on population of the municipality and based on a per individual work(er) hour minimum.								
Dedicated Proactive Patrol Hour Increase Rates - Weekly (Min 2 hour Inc) + Base Fee Contract Required **								
Hours Per Week	Annual Rate	Monthly						
2	\$4,197.12	\$349.76						
3	\$6,295.68	\$524.64						
4	\$8,394.24	\$699.52						
5	\$10,492.80	\$874.40						
** Service Contract Hours are calculated by work week and at an average of 4 work weeks per month.								
(i.e 10 hours (\$43.72 hr) x AVG Month (4 weeks) = \$1,748.80.00 monthly x 12 months = \$20,985.60 annual fee).								